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UPDATED
PAYMENT TERM
CASH TO CREDIT
TERM

PUSTAKA MAKSIMA SDN BHD (CO. NO. 774810-U)
LOT 3.01, CENTRAL MARKET ANNEXE, JALAN HANG
KASTURI, 50050 KUALA LUMPUR.

ATION & MAINTENANCE FORM

We thank you for your interest in our products. Please fill up this form and revert to us with all the important supporting documents as mentioned in our note

Ref No: _____ Date: 18/3/2026 Vendor Code 4000 / C08

Section A : To be Completed by Vendor

TIN No C-2887367100 MSIC Code 46322 Company Reg.No (New) 95503-T 198301000270 E-invoice Start Date

SST No N/A SST Tax Code - SST Start Date - Outright/Consignment OUTRIGHT Consign Percentage -

Vendor Name COTRA ENTERPRISES SDN BHD Van Sales (Yes/No) YES Stock Returnable (Yes/No) YES

Company Registered Address NO. 7, JALAN 19/1, 46300 PETALING JAYA

Postcode 46300 City State SELANGOR Country MALAYSIA

Contact Person Wan Ismail bin ABU RAHIM Tel 03-7955 4388 Fax 03-7957 7398

Mobile # 02-5670243 Email ddniinj@cotra.com.my

Payment

Bank Name RHB Account No.: 2-12479-3504377-5

Payment Term (month end statement): ☒ 30 Days ☐ 60 Days ☐ Other:

Payment Method: ☒ Online Transfer ☒ Cheque ☐ Other:

Sales Department Finance Department General Manager / Director

Name: Wan Ismail Designation: Sale Supervisor Contact No.: 012 5670243 Email: wifk077@gmail.com
Name: CHIA SWEE KEONG Designation: ASST FAM Contact No.: 03-79554388 Email: skchia@mmsb.com.my
Name: POH ENG LIP Designation: GENERAL MANAGER Contact No.: 03-7955 4388 Email: -

Company stamp with address:

Name: Calvin Ohong Designation: Branch Manager RP- PJ Date: 18/3/26

COTRA ENTERPRISES SDN BHD
(95503-T)
No. 7, Jalan 19/1, 46300
P. O. Box 1026, Jalan Semangat,
46860 Petaling Jaya.

Section B : For Pustaka Maksima Office Use Only

Requested by: _____ Verified by: _____ Approved by: _____

Name: SITI FAIRUZ GHAZALI Designation: BUYER Date: 18/3/2026
Name: _____ Designation: _____ Date: _____
Name: _____ Designation: _____ Date: _____